



VETERANS RESOURCE CENTER

# STUDENT VETERAN HANDBOOK

321 East Chapman Ave., Fullerton, CA 92832

714 – 992 – 1082

[veterans.fullcoll.edu](http://veterans.fullcoll.edu)



# Table of Contents

Welcome Fullerton College ..... 3

Getting Started ..... 4

What Happens Next? ..... 5

Monthly Verification Procedure..... 6

Dependents ..... 7

Dependents (cont'd) ..... 7

Continuation of VA Benefits..... 8

Non-Required Courses ..... 9

Tutorial Assistance ..... 10

Financial Aid ..... 11

Military Tuition Assistance (TA) Active Duty Status ..... 11

Veterans with Disabilities ..... 12

Parent School Letter ..... 13

Campus Resources ..... 14

Off Campus Resources ..... 15

NOCCCD Board of Trustees and Administration..... 16

Campus Map..... 17

Notes..... 18



# Welcome to Fullerton College

## A LETTER FROM THE PRESIDENT

Greetings,

Welcome to Fullerton College, and thank you for serving our country with pride and distinction. We are honored and appreciative that you have chosen Fullerton College to continue your educational journey. Our faculty and staff are committed to providing you with the assistance and support you need as you set out to complete your academic and professional goals. We are proud to serve our veterans, military personnel, and family members and dependents of those who have served our country. It is our hope that the information contained in this handbook will be a helpful resource to you as you work towards your goals at Fullerton College. I want you to know that the dedicated faculty and staff, who work in our Veterans Resource Center and across our campus, are ready to assist you. We look forward to celebrating your future success with you. Have a great semester and I look forward to seeing you on campus.

Sincerely,



Greg Schulz, Ed.D.  
President  
Fullerton College



# Getting Started

Students new to Fullerton College and who have never received Veteran's educational benefits, please visit your nearest [VA regional office](#) to apply in person or online at [www.gibill.va.gov](http://www.gibill.va.gov), or call 1-888-GIBILL (1-888-442-4551) to have an application sent to you.

## 1 APPLY TO FULLERTON COLLEGE ONLINE

New and returning students – [www.fullcoll.edu/admissions/](http://www.fullcoll.edu/admissions/)  
Continuing students – NO NEED TO RE-APPLY

## 2 APPLY FOR FINANCIAL AID

New students go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov)  
Continuing students - **Renew your fee waiver**  
For more information on Financial Aid at Fullerton, please visit the financial aid office located in building 100, room 115

## 3 START YOUR STUDENT FILE

Come into Veterans Resource Center to start your student file.  
MUST Bring your eligibility paperwork (DD214, NGB22, DD2384 for reservists, Military ID card, etc.).

## 4 ORIENTATION

As a requirement of SSSP, in order to receive priority registration, students must complete an online orientation. No appointment needed. To access the online orientation, please log into your myGateway account, click on the "Fullerton" tab, then click on the "Online Orientation" hyperlink.

# 5

## COUNSELING

- Students who need to update a current Student Educational Program Plans (SEPP) on file are invited to come in during walk-in counseling. For more information, contact the VRC at (714) 992-7102.
- High school and/or college transcripts (only if completed Math and/or English courses) are required for course placement. (Students may bring unofficial transcripts, however they will be asked to bring an official copy at a later time.)

# 6

## UPDATE PERSONAL INFORMATION

Access your myGateway account and check accuracy of your:

- Email Address
- Mailing Address
- Phone Number

# 7

## REGISTER FOR CLASSES

Register for classes by visiting MyGateway (located in the upper right corner of the Fullerton College website)

# 8

## CERTIFICATION

(for students receiving VA education benefits only)

The VA will cover tuition and the health fee. Once registered for your classes, visit the VRC to submit a Request for VA Certification Form.

# 9

## PAY YOUR FEES

(Any fees not covered by the VA education benefits)

The VA does not pay for parking, Associated Student fees, or student ID card.

# What Happens Next?

Please notify the Veterans Resource Center of changes in your name, address, telephone number or e-mail contact information. Changes submitted to the VA Regional Office will NOT update Veterans Resource Center files or vice-versa.

Please note that a change in your class schedule may affect your VA benefits. It may also delay your certification process, especially if you enroll in classes not listed on your SEPP.

You must notify the Veterans Resource Center if you make changes to your schedule for accurate payment.

**CONTINUING STUDENT(S): MUST** complete your Request for VA Certification form as soon as you enroll into your classes for the desired term. Student must have courses on their Student Educational Program Plan (SEPP). Only courses on your SEPP are eligible for VA Certification.

**TRANSFER STUDENT(S)** who have received the GI Bill® at another school must follow steps 1-4 found on page 4. Transfer students also need to:

- Submit a copy of your DD 214. Reservists must provide a copy of their DD 2384, Notice of Basic Eligibility (NOBE), issued from their military unit.
- Complete your semester request for enrollment certification and requirements forms (available at the VRC or online):
  - Benefits Request Form
  - Requirements Agreement Form

Submit all additional paperwork to complete your file:

- Student Education Program Plan (SEPP)
- Official Academic Transcripts

# Dependents

## CHAPTER 35 - DEPENDENT EDUCATIONAL ASSISTANCE (DEA)

Under this chapter, educational assistance is paid to dependents of veterans. Persons who may be eligible are:

- A child (between ages 18 and 26, with some exceptions), or surviving spouse of a veteran who died in service; or who died of a service-connected disability; or who died while evaluated as having total and permanent service-connected disability; or who is listed as a POW/MIA.
- A child of a veteran who is permanently and totally disabled (w/ a VA rating of 100%) due to a service-related condition; or who is listed as a POW/MIA.
- A spouse of a veteran or service-person who has a permanent disability resulting from a service-connected disability; or who is listed as a POW/MIA.

**Note:** Surviving spouses whose benefits stopped when they remarried can receive DEA benefits again if their remarriage ends by death or divorce, or they cease to live with the person to whom they were married.

### HOW TO APPLY

**If you have never applied for Ch. 35 benefits before,**

please fill out the following form and take it to your local Veterans Service Office: [www.vba.va.gov/pubs/forms/vba-22-5490-are.pdf](http://www.vba.va.gov/pubs/forms/vba-22-5490-are.pdf)

**If you have received Ch. 35 benefits at another school,**

please fill out the following form (change of school/change of program) and take it to your local Veterans Service Office:

[www.vba.va.gov/pubs/forms/VBA-22-5495-ARE.pdf](http://www.vba.va.gov/pubs/forms/VBA-22-5495-ARE.pdf)

\*\*Please see New Students or Continuing Students (whichever is applicable) for more detailed information.

# Monthly Verification Process

Currently, CH 30 and CH 1606-1607 recipients must verify attendance on a monthly basis. Veterans may call the VA Office at 1-877-823-2378 and follow the instructions provided OR access the internet at [www.gibill.va.gov](http://www.gibill.va.gov). Click on the link to the WAVE Program and follow the instructions provided.

# Continuation of VA Benefits

If you are a continuing student, take advantage of the early enrollment period. The sooner you submit your request for certification to the VRC, the less likely you are to have a break in your monthly payments. However, the VRC at Fullerton College cannot guarantee when you will be paid. Multiple schedule changes could cause a delay in processing your certification.

# Non-Required Courses

The Veterans Administration will allow certification only for courses listed on your Student Educational Program Plan. These approved courses must meet the minimum requirements for transfer or graduation established by Fullerton College.

# Repeat Courses

The VA will not allow certification for repeated courses which were successfully completed. Letter grades of "A", "B" or "C" are approved for payment of required courses.

**EXCEPTION:** There are some courses which require a specific minimum grade for successful completion. Please refer to the Fullerton College Catalog for specific course requirements.

Courses taken for the purpose of obtaining academic repeats are NOT eligible for VA certification.

# Tutoring Services

Tutoring services in multiple subjects are available with no cost to students at the VRC (subjects vary by semester). Please contact the VRC for additional information.

Free tutoring services are also provided at the Academic Support Center located in the 800 Building.

Additional tutorial assistance is available to eligible students by the Department of Veterans affairs via Tutorial Assistance program for students who are receiving VA educational assistance at the half time or greater and have a deficiency in a subject.

For additional information visit:

[www.benefits.va.gov/gibill/tutorial\\_assistance.asp](http://www.benefits.va.gov/gibill/tutorial_assistance.asp)



# Financial Aid

Veterans are encouraged to apply for federal and state financial aid opportunities. The application form is available on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Financial aid programs such as fee waivers, grants, work-study and loans are available to assist with educational expenses. Eligible students may receive both VA benefits and financial aid funds during the same semester.

If you are declined for Financial Aid and your income status has changed from the last year, fill out the Change of Circumstance form. Financial Aid will reassess your application for financial assistance.

## Military Tuition Assistance (TA) Active Duty Status

Servicepersons and Veterans eligible for Montgomery GI Bill Active Duty (Chapter 30) benefits and approved for TA are eligible for the Top-Up program. The Top-Up Program will pay the difference between the cost of the courses and TA. A service person must have at least two years of active duty in order to be eligible for Chapter 30 benefits.

# Veterans with Disabilities



The Disability Support Services (DSS) office at Fullerton College advocates the integration of qualified students with disabilities into the mainstream of Fullerton College's programs and services. DSS is committed to the provision of support services and/or educational accommodations to qualified students with disabilities. This provision ensures access and equal opportunity so students with disabilities may pursue their educational goals. All DSS services are designed to enhance successful student participation at Fullerton College.

Veterans who need assistance with accommodations or support services should see DSS for assistance.

Located at Room 842 (Behind the Library & next to the mailroom)

- Phone: (714) 992-7099
- [www.dsp.fullcoll.edu](http://www.dsp.fullcoll.edu)

# Parent School Letters

Parent School Letters are issued to students taking courses simultaneously at more than one school. The school that will grant the degree is the student's "primary" or "parent" school. All other schools are "secondary" schools.

A parent school letter can be obtained by meeting with an academic counselor at Fullerton College (FC) to have the course(s) added to their SEPP. Once the desired course(s) are added to the SEPP the letter will then be prepared and sent to the secondary school.

Students seeking a degree at another institution and attending courses at FC must have approval from the degree granting institution in order to certify the courses taken at FC. A Parent School Letter must be issued by the VA Certifying Official from the parent school.

Student must inform the Veterans Resource Center (VRC) if changes have been made to their enrollment schedule or degree objective after receiving the initial Parent School Letter.

Students not seeking degrees at FC will not be certified for required courses until a Parent School Letter of approval is received from the degree granting institution or parent school.

# Campus Resources

## **Admissions and Records (Bldg 2000)**

(714) 992-7075

<http://admissions.fullcoll.edu/>

## **Campus Safety (Bldg 1500)**

(714) 992-7080

<http://campussafety.fullcoll.edu/>

## **Disability Support Services (Rm 824)**

(714) 992-7099

<http://dsp@fullcoll.edu>

## **Financial Aid (Bldg 100)**

(714) 992-7091 –or– (714) 888-7588

<http://financialaid.fullcoll.edu/>

## **Food Bank (Rm 1955)**

<https://fcfoodbank.fullcoll.edu/>

## **Fullerton College Foundation**

(714) 992-7790

<http://fullcollfoundation.org>

## **Health Services (Rm 1204)**

(714) 992-7093

<http://healthservices.fullcoll.edu/>

## **FC Veterans Facebook Group**

<https://www.facebook.com/fc.veterans/>

# Off Campus Resources

## **Goodwill of OC's Tierney Center**

(855) 998-3837

<https://www.ocgoodwill.org/tierney-center/>

## **Orange County One-Stop Center(s)**

Garden Grove Center: (714) 241-4900

Irvine Center: (949) 341-8000

<https://www.oconestop.com/veterans-services>

## **Orange County Veterans Service Office**

(714) 480-6555

<http://www.veterans.ocgov.com/>

## **The Mission Continues**

(314) 588-8805

<https://missioncontinues.org/>

## **U.S. Department of Veterans Affairs**

eBenefits Technical Support: 1-800-983-0937

Education (GI Bill®): 1-888-442-4551

Health Care Benefits: 1-877-222-8387

Veterans Crisis Line: 1-800-273-8255

<http://va.gov>

## **U.S. Vets Inc**

(213) 542-2600

<https://www.usvetsinc.org/>

## **Warrior-Scholar Project**

(202) 796-8777

<https://www.warrior-scholar.org/>

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## FULLERTON COLLEGE ADMINISTRATION

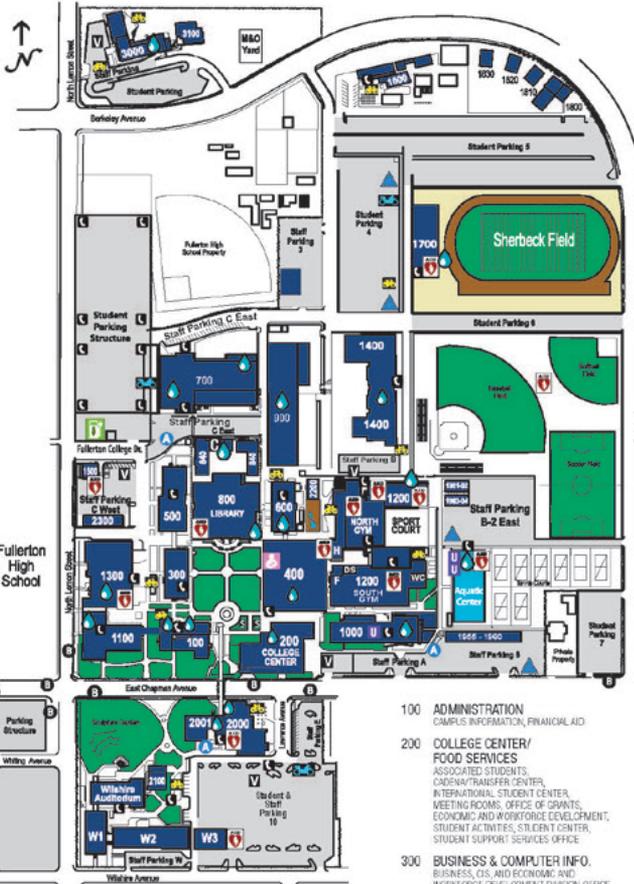
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# Campus Map

## FULLERTON COLLEGE



**DIRECTIONS FROM FREEWAYS**  
**TO FULLERTON COLLEGE:**  
 From 57 Fwy: Exit at Chapman Ave.,  
 West to Lemon St.  
 From 91 Fwy: Exit at Lemon St.,  
 North to Chapman Ave.



- 600 NORTH SCIENCE  
MATHEMATICS & COMPUTER SCIENCE  
DIVISION OFFICE
- 700 TECHNOLOGY & ENGINEERING  
TECHNOLOGY & ENGINEERING  
DIVISION OFFICE
- 800 LIBRARY-LEARNING RESOURCE  
CENTER  
ACADEMIC SUPPORT CENTER,  
ADAPTIVE COMPUTER LAB, LIBRARY,  
MATH LAB, STAFF DEVELOPMENT,  
STUDENT ASHARD
- 840 DISABILITY SUPPORT SERVICES/  
MALLROOM  
CLASSIFIED LOUNGE, STINGER'S CAFE
- 900 AUTOMACHINING/PRINTING
- 1000 FINE ARTS/ART GALLERY
- 1100 MUSIC  
FINE ARTS SERVICE OFFICE
- 1200 PHYSICAL EDUCATION  
DANCE STUDIO,  
FACULTY LOUNGE, HEALTH SERVICES,  
PHYSICAL EDUCATION DIVISION OFFICE,  
WELLNESS CENTER
- 1300 THEATRE ARTS  
BOX OFFICE, CAMPUS THEATRE
- 1400 SOCIAL SCIENCES  
READING LAB, SOCIAL SCIENCES DIVISION  
OFFICE
- 1500 CAMPUS SAFETY
- 1600 HORTICULTURE CENTER
- 1700 FIELD HOUSE
- 1800 CHILD DEVELOPMENT/  
TEMPORARY CLASSROOMS  
1810-1830 CHILD DEVELOPMENT
- 1900 CLASSROOMS & FOOD BANK  
1901-1904 CLASSROOMS  
1905 FOOD BANK  
1906-1906 CLASSROOMS
- 2000 STUDENT SERVICES/T.V.  
ADMISSIONS & RECORDS, BOOKSTORE,  
BURSAR, CAREER & LIFE PLANNING CENTER,  
COUNSELING, DISTANCE EDUCATION,  
EOPS/CAFE
- 2100 SCULPTURE/3D ARTS
- 2200 MICRO COMPUTER LAB
- 2300 MEDIA SERVICES/ACADEMIC  
COMPUTING/M&O SHOPS
- 3000 BERKELEY CENTER  
ASSESSMENT CENTER, FACILITIES, HIGH SCHOOL  
OUTREACH OFFICE, MAINTENANCE & OPERATIONS
- 3100 ACADEMIC COMPUTING TECHNOLOGY

- AUTOMATED EXTERNAL DEFIBRILLATOR
- BIKE RACKS
- CALWORKS FOUNDATION  
BEN FRANKLIN HOUSE  
315 N. FOUNTAIN AVENUE
- CLASSIFIED LOUNGE
- EMERGENCY PHONE
- FLY CHARGING STATIONS
- FACULTY LOUNGE
- FREE SPEECH LOCATION
- HEALTH CENTER
- HYDRATION STATION
- LACTATION ROOM
- MOTORCYCLE PARKING
- OCTA ACCESS BUS STOPS
- OCTA BUS STOPS
- STUDENT DROP-OFF AREA
- UNISEX BATHROOM
- VISITOR PARKING
- WELLNESS CENTER
- NORTH ORANGE CONTINUING EDUCATION I  
WILSHIRE CENTER

- 100 ADMINISTRATION  
CAMPUS INFORMATION, FINANCIAL AID
- 200 COLLEGE CENTER/  
FOOD SERVICES  
ASSOCIATED STUDENTS,  
COURIER/TRANSFER CENTER,  
INTERNATIONAL STUDENT CENTER,  
MEETING ROOMS, OFFICE OF GRANTS,  
ECONOMIC AND WORKFORCE DEVELOPMENT,  
STUDENT ACTIVITIES, STUDENT CENTER,  
STUDENT SUPPORT SERVICES OFFICE
- 300 BUSINESS & COMPUTER INFO.  
BUSINESS, CIS, AND ECONOMIC AND  
WORKFORCE DEVELOPMENT DIVISION OFFICE
- 400 SOUTH SCIENCE  
LABORATORY ROOM, NATURAL SCIENCES  
DIVISION OFFICE
- 500 APPLIED ARTS/HUMANITIES  
HUMANITIES DIVISION OFFICE,  
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